

CALLEGUAS MUNICIPAL WATER DISTRICT

2100 Olsen Road, Thousand Oaks, California 91360

www.calleguas.com

BOARD OF DIRECTORS MEETING

February 21, 2024, 4:00 p.m.

AGENDA

Written communications from the public must be received by 8:30 a.m. on the Thursday preceding a regular Board meeting in order to be included on the agenda and considered by the Board at that meeting. Government Code Section 54954.2 prohibits the Board from taking action on items not posted on the agenda except as provided in Subsection 54954.2(b).

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

BOARD OF DIRECTORS

Scott H. Quady, President
Andy Waters, Vice-President
Raul Avila, Secretary
Jacquelyn McMillan, Treasurer
Thibault Robert, Director

2. PUBLIC COMMENTS

This portion of the agenda may be utilized by any member of the public to address the Board of Directors on any matter within the jurisdiction of the Board that does not appear on the agenda. Depending on the subject matter, the Board of Directors may be unable to respond at this time, or until the specific topic is placed on the agenda at a future CMWD Board Meeting, in accordance with the Ralph M. Brown Act. Please limit remarks to three minutes.

To participate:

https://us06web.zoom.us/j/84561392448?pwd=H99iPlpQqxn_tyHwp4I9crNoDyA5og.9Lxwf-xOnu0Y39_z

Phone # +1 (720) 707-2699 *825427# (Denver)

Webinar ID: 845 6139 2448

Passcode: 930807

3. PRESENTATION

4. ITEMS TO BE ADDED TO THE AGENDA – GOVERNMENT CODE 54954.2(b)

Consideration of any items that require addition to the agenda due to the existence of an emergency situation, the need to take immediate action, and requests for remote participation due to emergency circumstances.

5. CONSENT CALENDAR

Consent Calendar items are to be approved or accepted by vote on one motion unless a Board member requests separate consideration. If any Board member requests that an item be removed from the Consent Calendar for further discussion, it will be moved to the first item on the Action Items portion of the Agenda.

- A. Approve the Minutes of the February 7, 2024 Special Board Meeting
- B. Approve Revised Salary Schedule with New Positions of Manager of External Affairs and Executive Strategist

6. ACTION ITEMS

Action Items call for separate discussion and action by the Board for each agenda item.

7. REPORTS

Report items are placed on the agenda to provide information to the Board and the public and no Board action is sought.

A. GENERAL MANAGER AND STAFF REPORTS

- 1. Strategic Communications Plan Workshop - Ian Prichard, Deputy General Manager; Charlotte Holifield, Governmental Relations Supervisor/Public Information Officer; and Megan Schneider, Senior Communications Specialist
- 2. General Manager's Report
- 3. January 2024 Water Use and Sales, December 2023 Power Generation, and January 2024 Investment Summary Reports – Dan Smith, Manager of Finance

B. GENERAL COUNSEL REPORT

- 1. General Counsel's Report

C. BOARD OF DIRECTORS REPORTS

- 1. Board Member Reports on Ancillary Duties
Reports on ancillary duties are placed on the agenda to provide a forum for discussion concerning the activities of external entities to which Calleguas Board members are assigned in a representative capacity.
 - a. Report of ACWA Region 8 Director
 - b. Report of ACWA Joint Powers Insurance Authority Representative

- c. Report of Association of Water Agencies of Ventura County Representative
 - d. Report of Fox Canyon Groundwater Management Agency Representative
 - e. Report of Metropolitan Water District Director
 - f. Report of Ventura LAFCo Commissioner
 - g. Report of Ventura County Regional Energy Alliance Representative
 - h. Report of Ventura County Special Districts Association Representative
2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties
Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.
 3. Discussion regarding upcoming meetings to be attended by Board members
 4. Request for Future Agenda Items

8. INFORMATION ITEMS

A. WRITTEN COMMUNICATION

1. Calleguas Response to Metropolitan Climate Adaptation Plan for Water (CAMP4W) Request for Comments on to Proposed Evaluative Criteria, Associate General Manager – Water Policy and Strategy to CAMP4W staff, February 9, 2024

9. CLOSED SESSION

10. ADJOURNMENT to Board Meeting March 6, 2024 at 4:00 p.m.

Note: Calleguas Municipal Water District conducts in-person meetings in accordance with the Brown Act. The District has also established alternative methods of participation which permit members of the public to observe and address public meetings telephonically and/or electronically. These methods of participation can be accessed through the internet link provided at the top of this agenda.

In addition to the above referenced methods of participation, members of the public may also participate by submitting comments by email to info@calleguas.com by 5:00 p.m. on the calendar

day prior to the public meeting. Email headers should refer to the Board meeting for which comments are offered. Comments received will be placed into the record and distributed appropriately.

Agendas, agenda packets, and additional materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available on the District website at

www.calleguas.com

Pursuant to Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and applicable federal rules and regulations, requests for disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting, should be made to the Secretary to the Board in advance of the meeting to ensure the availability of the requested service or accommodation. Notices, agendas, and public documents related to the Board meetings can be made available in appropriate alternative format upon request.

CALLEGUAS MUNICIPAL WATER DISTRICT
SPECIAL BOARD OF DIRECTORS MEETING
February 07, 2024

MINUTES

The meeting of the Board of Directors of Calleguas Municipal Water District was held in-person at 2100 E. Olsen Road, Thousand Oaks CA 91360. The District also provided telephonic and electronic methods of participation for the public as noted on the meeting agenda.

The meeting was called to order by Scott Quady, President of the Board, at 5:05 p.m.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE, AND ROLL CALL

Directors Present at District Headquarters:	Scott Quady, President Raul Avila, Secretary Jacquelyn McMillan, Treasurer Thibault Robert, Director
Directors Absent:	Andy Waters, Vice-President
Staff Present at District Headquarters:	Kristine McCaffrey, General Manager Ian Prichard, Deputy General Manager Fernando Baez, Manager of Engineering Grant Burton, Manager of Human Resources and Risk Management Tricia Ferguson, Assistant Manager of Human Resources and Risk Management Henry Graumlich, Associate General Manager - Water Policy and Strategy Charlotte Holifield, Government Relations Supervisor/Public Information Officer Jennifer Lancaster, Manager of Water Resources Rob Peters, Manager of Operations and Maintenance Wes Richardson, Manager of Information Technology Maya Holcomb, Management Analyst James Mojica, IT Specialist Steve Sabbe, IT Specialist Megan Neilson, Acting Clerk of the Board
Staff Present via Videoconference:	Jenyffer Vasquez, Principal Water Resources Specialist Kayde Wade, Administrative Assistant

Legal Counsel Present Walter Wendelstein, Wendelstein Law Group, PC, District Counsel
at District
Headquarters:

Metropolitan Water Adán Ortega, Metropolitan Board Chair
District of Southern Adel Hagekhalil, General Manager
California Board Deven Upadhyay, Executive Officer/Assistant General Manager
Member and Staff
Present at District
Headquarters:

2. PUBLIC COMMENTS

No public comment was offered regarding items not appearing on the agenda. Public comment on particular agenda items is noted elsewhere in these minutes.

3. PRESENTATION

None

4. ITEMS TO BE ADDED TO THE AGENDA– GOVERNMENT CODE 54954.2(b)

None

5. CONSENT CALENDAR

- A. Approve the Minutes of the January 24, 2023 Special Board Meeting
- B. Receive and affirm the Payment Register for the District’s activities from December 26, 2023 to January 29, 2024

On a motion by Director Avila, seconded by Director McMillan, the Board of Directors voted 4-0-1 to approve the Consent Calendar.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Director Waters

Legal Counsel stated that Bond Counsel had requested that item 5C be moved to 6A on the agenda

6. ACTION ITEMS

- A. Adopt Resolution No. 2083, Authorizing Proceedings and Agreements Relating to the Financing of Certain Improvements, Approving the Execution of Documents by the Calleguas-Las Virgenes Public Financing Authority and Authorizing Official Actions

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
CALLEGUAS MUNICIPAL WATER DISTRICT AUTHORIZING
PROCEEDINGS AND AGREEMENTS RELATING TO THE
FINANCING OF CERTAIN IMPROVEMENTS, APPROVING THE
EXECUTION OF DOCUMENTS BY THE CALLEGUAS-LAS VIRGENES
PUBLIC FINANCING AUTHORITY AND AUTHORIZING OFFICIAL
ACTIONS

On a motion by Director Avila, seconded by Director Robert, the Board of Directors voted 4-0-1 to adopt Resolution No. 2083 authorizing proceedings and agreements relating to the financing of certain improvements, approving the execution of documents by the Calleguas-Las Virgenes Public Financing Authority and authorizing official actions. Resolution No. 2083 is attached and made part of these minutes.

AYES: Directors Robert, McMillan, Avila, Quady

NOES: None

ABSENT: Director Waters

7. REPORTS

A. GENERAL MANAGER AND STAFF REPORTS

1. Metropolitan's Climate Adaptation Management Plan for Water (CAMP4W) and Related Water Supply and Affordability Issues: A Discussion with Metropolitan Board Chair Adán Ortega, General Manager Adel Hagekhalil, and Executive Officer/Assistant General Manager Deven Upadhyay

Director McMillan welcomed the special guest speakers from Metropolitan Water District of Southern California (Metropolitan): Metropolitan Board Chair Adán Ortega, General Manager Adel Hagekhalil, and Executive Officer/Assistant General Manager Deven Upadhyay. Calleguas's Associate General Manager – Water Policy and Strategy introduced the guests.

The Metropolitan guest speakers provided a presentation to address the following questions:

- Drought Mitigation Update: In 2022, an unprecedented series of dry years on the State Water Project showed the limitations of

Metropolitan to provide uniform reliability throughout its service area. Calleguas was among six Metropolitan member agencies facing extraordinary emergency water use restrictions. Metropolitan has taken extraordinary actions to address this system deficiency. *What is the current status and projected schedule for providing uniform water supply reliability for the West Branch State Water Dependent area?*

- Bay Delta Conveyance: On January 9, 2024, Chair Ortega established the Ad Hoc Committee on Bay Delta with Director McMillan as chair. On January 17 2024, Calleguas participated in a Metropolitan Special Board meeting with Bay Delta County supervisors in a “Roundtable with Ventura County Ag and Urban Users on the Importance of the State Water Project.” *What is Metropolitan’s vision for Bay Delta conveyance and how does it fit into Metropolitan’s broader Climate Adaptation Management Plan for Water? What is the approach that the Metropolitan Chair’s Ad Hoc Committee on Bay Delta discussing and developing?*
- New Business Model: The Metropolitan Board and General Manager have identified the necessity of a new business model to meet the challenge of investing in climate adaptation infrastructure in an era of reduced water sales and increasing water use efficiency. Member agencies are facing the same pressures. Some Metropolitan member agencies have invested in additional supplies at costs above Metropolitan’s current rates, others have variable supplies available at below Metropolitan’s current rates. *How does Metropolitan see decision making about reliability investments advancing in conjunction with a business model that will equitably align who decides, who benefits, and who pays for those investments?*

Public comments were made by Tony Trembley, Mayor for the City of Camarillo; Eugene West, President of the Camrosa Water District Board; Shiri Klima, Assistant City Manager at City of Oxnard; and Wanda Moyer, Deputy Public Works Director/Environmental Compliance at City of Simi Valley.

At 6:35 p.m. President Quady adjourned to a break.

At 6:52 p.m. President Quady re-convened to open session.

2. Monthly Status Report

The Board asked questions, which the General Manager and department managers answered.

3. December 2023 Financial Report - Dan Smith, Manager of Finance

The Manager of Finance presented the report.

4. Comparison of Calleguas and Metropolitan Legislative Principles and Priorities
- Charlotte Holifield, Government Relations Supervisor/Public Information
Officer

The Government Relations Supervisor/Public Information Officer presented
the report.

B. GENERAL COUNSEL REPORT

1. General Counsel's Report

None

C. BOARD OF DIRECTORS REPORTS

1. Board Member Reports on Ancillary Duties

*Reports on ancillary duties are placed on the agenda to provide a forum for
discussion concerning the activities of external entities to which Calleguas
Board members are assigned in a representative capacity.*

a. Report of ACWA Region 8 Director

Director Quady said he attended the February 2 Region 8 Board
meeting. The meeting covered introductions, the role of board
members, and fiduciary responsibilities.

b. Report of ACWA Joint Powers Insurance Authority Representative

ACWA JPIA received the fourth quarter report for the California
Water Insurance Fund.

c. Report of Association of Water Agencies of Ventura County
Representative

Director Avila said that, on January 29, AWA's administrative
review and executive committees met. AWA's Executive Director
presented a slate of candidates for the executive committee,
which was approved.

- d. Report of Fox Canyon Groundwater Management Agency Representative

No report

- e. Report of Metropolitan Water District Director

Director McMillan referenced her written report on the Metropolitan meetings she attended from January 18 to February 7. Director McMillan's report is attached and made part of these minutes.

- f. Report of Ventura LAFCo Commissioner

No report

- g. Report of Ventura County Regional Energy Alliance Representative

The next meeting is scheduled for February 15. Director Avila said that, as the alternate board member, he attended the EV Ready & Resilient Ventura County Event on January 26. The event was attended by Congresswoman Brownley and Supervisor Kelly Long and featured presentation of a grant from the federal government to the County to build EV charging infrastructure.

- h. Report of Ventura County Special Districts Association Representative

Director Robert attended the awards meeting on February 6 at Conejo Recreation and Park District.

- 2. Directors' List of Administrative Code Reimbursable Meetings Other than Ancillary Duties *Reimbursable meetings reports are placed on the agenda to comply with statutory and Calleguas Administrative Code requirements for members of a legislative body who attend a meeting at the expense of the local agency to provide a report of the meeting.*

Board members provided reports on various meetings that they attended which are subject to the District's reimbursement policy.

- 3. Discussion regarding upcoming meetings to be attended by Board members
- 4. Request for Future Agenda Items

8. CLOSED SESSION

None

9. ADJOURNMENT

Director Quady declared the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Raul Avila, Board Secretary

SCOTT H. QUADY, PRESIDENT
DIVISION 2

ANDY WATERS, VICE PRESIDENT
DIVISION 3

RAUL AVILA, SECRETARY
DIVISION 1

JACQUELYN MCMILLAN, TREASURER
DIVISION 5

THIBAUT ROBERT, DIRECTOR
DIVISION 4

KRISTINE MCCAFFREY
GENERAL MANAGER



BOARD MEMORANDUM

Date: February 21, 2024

To: Board of Directors

From: Grant Burton, Manager of Human Resources and Risk Management

Subject: Approval of Revised Salary Schedule with New Positions of Manager of External Affairs and Executive Strategist

Objective: Modify the organizational structure to better reflect the staffing needs for implementation of the Strategic Plan.

Recommended Action: Approve the revised Salary Schedule.

Budget Impact: Budget savings will be realized by reclassifying one position with a new salary range.

Discussion:

With the appointment of Kristine McCaffrey as General Manager and Ian Prichard's subsequent promotion to Deputy General Manager, a vacancy was created in the Associate General Manager – Strategic Policy Implementation position. To better align staffing with anticipated needs in implementing the Strategic Plan and New Model for Resilience, it is proposed that the Manager of External Affairs position replace the Associate General Manager – Strategic Policy Implementation position. The Manager of External Affairs would focus on government affairs, media relations, and strategic relationships. The Management Analyst would report to the Manager of External Affairs.

Additional modifications to the organization chart include:

- Replacing Associate General Manager – Water Resources Policy and Strategy with Executive Strategist, which more accurately describes the position. The salary schedule for the Executive Strategist is the same as the Associate General Manager – Water Resources Policy and Strategy.

- Changes to which manager positions are designated to report to the General Manager and Deputy General Manager. The General Manager will oversee the Departments of Engineering, Finance, and Human Resources and Risk Management, as well as the Executive Strategist, Clerk of the Board, and Deputy General Manager. The Deputy General Manager will oversee the Departments of External Affairs, Information Technology, Operations & Maintenance, and Water Resources.
- Retitling the Manager of Water Resources and Public Affairs to the more succinct Manager of Water Resources

Please note that the organization chart reflects two open positions: Public Affairs Specialist and External Affairs (position TBD). With the recent changes in the organization and staffing, staff believes it is prudent to implement the transition for the next 3 to 6 months before evaluating additional staffing needs. At that time, the positions may be filled or proposed to be modified, depending on the District's needs.

Attachments:

- Revised Salary Schedules
- Revised Organizational Chart

CALLEGUAS MWD SALARY SCHEDULE**Effective: Proposed 2/21/2024**

Position	Annual Salary Range		Semi-Monthly Salary Range	
	Minimum	Maximum	Minimum	Maximum
Board				
Board Member (Per Meeting)		\$ 230.00		
ADMINISTRATION				
Administrative Assistant 1	\$52,226.64	\$71,555.04	\$2,176.11	\$2,981.46
Administrative Assistant 2	\$59,803.44	\$81,936.00	\$2,491.81	\$3,414.00
Senior Administrative Assistant	\$69,014.16	\$94,555.44	\$2,875.59	\$3,939.81
Clerk of the Board	\$110,664.72	\$151,620.00	\$4,611.03	\$6,317.50
Executive Strategist	\$176,308.80	\$241,558.32	\$7,346.20	\$10,064.93
Deputy General Manager	\$222,813.36	\$305,273.76	\$9,283.89	\$12,719.74
General Manager	\$0.00	\$396,750.00	\$0.00	\$16,531.25
FINANCE				
Accounting Technichian 1	\$58,630.80	\$80,329.68	\$2,442.95	\$3,347.07
Accounting Technichian 2	\$66,680.64	\$91,357.68	\$2,778.36	\$3,806.57
Senior Accounting Technichian	\$71,909.04	\$98,521.44	\$2,996.21	\$4,105.06
Accounting Supervisor	\$114,462.00	\$156,822.96	\$4,769.25	\$6,534.29
Manager of Finance	\$188,361.36	\$258,071.52	\$7,848.39	\$10,752.98
HUMAN RESOURCES & RISK MANAGEMENT				
Sr Human Resources Analyst	\$84,576.00	\$115,876.56	\$3,524.00	\$4,828.19
Emergency Response Coordinator	\$93,581.52	\$128,214.96	\$3,899.23	\$5,342.29
Environmental Health & Safety Specialist	\$109,888.32	\$150,556.80	\$4,578.68	\$6,273.20
Assistant Manager of Human Resources & Risk Management	\$137,486.16	\$188,368.08	\$5,728.59	\$7,848.67
Manager of Human Resources & Risk Management	\$170,459.52	\$233,544.96	\$7,102.48	\$9,731.04
ENGINEERING				
Administrative Assistant 1	\$52,226.64	\$71,555.04	\$2,176.11	\$2,981.46
Administrative Assistant 2	\$59,803.44	\$81,936.00	\$2,491.81	\$3,414.00
Senior Administrative Assistant	\$69,014.16	\$94,555.44	\$2,875.59	\$3,939.81
Department Administrator 1	\$71,909.04	\$98,521.44	\$2,996.21	\$4,105.06
Department Administrator 2	\$83,195.28	\$113,984.40	\$3,466.47	\$4,749.35
Construction Inspector 1	\$82,725.84	\$113,341.68	\$3,446.91	\$4,722.57
Construction Inspector 2	\$90,616.56	\$124,152.72	\$3,775.69	\$5,173.03
Assistant Project Manager	\$94,862.40	\$129,969.84	\$3,952.60	\$5,415.41
Associate Project Manager	\$107,094.96	\$146,729.28	\$4,462.29	\$6,113.72
Project Manager	\$125,610.96	\$172,098.00	\$5,233.79	\$7,170.75
Senior Project Manager	\$141,276.24	\$193,560.48	\$5,886.51	\$8,065.02
Manager of Engineering	\$188,361.36	\$258,071.52	\$7,848.39	\$10,752.98
EXTERNAL AFFAIRS				
Management Analyst	\$91,436.88	\$125,276.64	\$3,809.87	\$5,219.86
Manager of External Affairs	\$170,459.52	\$233,544.96	\$7,102.48	\$9,731.04
WATER RESOURCES				
Public Affairs Specialist	\$85,074.24	\$116,558.88	\$3,544.76	\$4,856.62
Water Resource Specialist	\$91,746.48	\$125,700.72	\$3,822.77	\$5,237.53
Senior Water Resource Specialist	\$100,921.44	\$138,270.96	\$4,205.06	\$5,761.29
Senior Communications Specialist	\$93,581.52	\$128,214.96	\$3,899.23	\$5,342.29
Principal Water Resource Specialist	\$118,245.84	\$162,007.20	\$4,926.91	\$6,750.30
Manager of Water Resources	\$170,459.52	\$233,544.96	\$7,102.48	\$9,731.04

CALLEGUAS MWD SALARY SCHEDULE

Effective: Proposed 2/21/2024

Position	Annual Salary Range		Semi-Monthly Salary Range	
	Minimum	Maximum	Minimum	Maximum
INFORMATION TECHNOLOGY				
IT Specialist 1	\$83,405.52	\$114,272.64	\$3,475.23	\$4,761.36
IT Specialist 2	\$91,746.48	\$125,700.72	\$3,822.77	\$5,237.53
IT Specialist 3	\$106,527.36	\$145,951.44	\$4,438.64	\$6,081.31
Sr IT Specialist	\$119,220.24	\$163,342.08	\$4,967.51	\$6,805.92
Manager of Information Technology	\$170,459.52	\$233,544.96	\$7,102.48	\$9,731.04
OPERATIONS AND MAINTENANCE				
Operations Administration				
Manager of Operations & Maintenance	\$176,308.80	\$241,558.32	\$7,346.20	\$10,064.93
System Maintenance Division				
Maintenance Worker 1	\$54,582.72	\$74,782.80	\$2,274.28	\$3,115.95
Maintenance Worker 2	\$62,279.04	\$85,327.68	\$2,594.96	\$3,555.32
Senior Maintenance Worker	\$74,274.24	\$101,762.40	\$3,094.76	\$4,240.10
Construction Inspector 1	\$82,725.84	\$113,341.68	\$3,446.91	\$4,722.57
Senior Maintenance Crew Leader	\$88,041.12	\$120,623.76	\$3,668.38	\$5,025.99
System Maintenance Supervisor	\$113,377.20	\$155,336.64	\$4,724.05	\$6,472.36
Distribution System Division				
Electro Mechanical Technician 1	\$67,376.88	\$92,311.92	\$2,807.37	\$3,846.33
Electro Mechanical Technician 2	\$79,214.64	\$108,530.88	\$3,300.61	\$4,522.12
Senior Electro Mechanical Technician	\$88,041.12	\$120,623.76	\$3,668.38	\$5,025.99
Distribution Crew Leader	\$95,492.88	\$130,833.60	\$3,978.87	\$5,451.40
Distribution System Supervisor	\$113,377.20	\$155,336.64	\$4,724.05	\$6,472.36
Control System Division				
Instrumentation Technician	\$73,933.92	\$101,295.60	\$3,080.58	\$4,220.65
Senior Instrumentation Technician	\$88,041.12	\$120,623.76	\$3,668.38	\$5,025.99
Control Technician	\$78,438.24	\$107,466.96	\$3,268.26	\$4,477.79
Senior Control Technician	\$95,492.88	\$130,833.60	\$3,978.87	\$5,451.40
Control System Specialist	\$104,995.20	\$143,852.88	\$4,374.80	\$5,993.87
Control System Supervisor	\$119,394.00	\$163,580.16	\$4,974.75	\$6,815.84
Operations Division				
Water Distribution Operator	\$71,708.88	\$98,247.36	\$2,987.87	\$4,093.64
Water Treatment Operator	\$83,829.84	\$114,854.16	\$3,492.91	\$4,785.59
Senior Operator	\$95,492.88	\$130,833.60	\$3,978.87	\$5,451.40
Assistant Operations Supervisor	\$107,094.96	\$146,729.28	\$4,462.29	\$6,113.72
Operations Supervisor	\$119,394.00	\$163,580.16	\$4,974.75	\$6,815.84
Regulatory Compliance Division				
Laboratory Technician	\$78,438.00	\$107,466.72	\$3,268.25	\$4,477.78
Laboratory Coordinator	\$89,320.08	\$122,376.24	\$3,721.67	\$5,099.01
Regulatory Compliance Supervisor	\$122,905.44	\$168,391.20	\$5,121.06	\$7,016.30
General Services Division				
Administrative Assistant 1	\$52,226.64	\$71,555.04	\$2,176.11	\$2,981.46
Administrative Assistant 2	\$59,803.44	\$81,936.00	\$2,491.81	\$3,414.00
Senior Administrative Assistant	\$69,014.16	\$94,555.44	\$2,875.59	\$3,939.81
Facility Coordinator 1	\$60,178.80	\$82,449.84	\$2,507.45	\$3,435.41
Facility Coordinator 2	\$74,274.24	\$101,762.40	\$3,094.76	\$4,240.10
General Services Supervisor	\$113,377.20	\$155,336.64	\$4,724.05	\$6,472.36

CALLEGUAS MWD SALARY SCHEDULE

Effective: Proposed 2/21/2024

Position	Annual Salary Range		Semi-Monthly Salary Range	
	Minimum	Maximum	Minimum	Maximum
Part-Time Positions (Hourly)				
Cleaning Crew-Crew Leader (Hourly)	\$0.00	\$29.15	\$0.00	\$29.15
Cleaning Crew 2 (Hourly)	\$0.00	\$27.13	\$0.00	\$27.13
Cleaning Crew 1 (Hourly)	\$0.00	\$25.10	\$0.00	\$25.10
Student Intern (Hourly)	\$20.00	\$30.00	\$20.00	\$30.00

CALLEGUAS MWD SALARY SCHEDULE**Effective: July 1, 2024**

PROPOSED 2-21-24

Position	Annual Salary Range		Semi-Monthly Salary Range	
	Minimum	Maximum	Minimum	Maximum
Board				
Board Member (Per Meeting)		\$ 230.00		
ADMINISTRATION				
Administrative Assistant 1	\$52,226.64	\$71,555.04	\$2,176.11	\$2,981.46
Administrative Assistant 2	\$62,195.76	\$85,213.44	\$2,591.49	\$3,550.56
Senior Administrative Assistant	\$71,429.52	\$97,865.28	\$2,976.23	\$4,077.72
Clerk of the Board	\$115,091.52	\$157,685.76	\$4,795.48	\$6,570.24
Executive Strategist	\$186,006.00	\$254,844.24	\$7,750.25	\$10,618.51
Deputy General Manager	\$222,813.36	\$305,273.76	\$9,283.89	\$12,719.74
General Manager	\$0.00	\$396,750.00	\$0.00	\$16,531.25
FINANCE				
Accounting Technician 1	\$58,630.80	\$80,329.68	\$2,442.95	\$3,347.07
Accounting Technician 2	\$66,680.64	\$91,357.68	\$2,778.36	\$3,806.57
Senior Accounting Technician	\$71,909.04	\$98,521.44	\$2,996.21	\$4,105.06
Accounting Supervisor	\$120,757.44	\$165,448.08	\$5,031.56	\$6,893.67
Manager of Finance	\$195,895.68	\$268,394.16	\$8,162.32	\$11,183.09
HUMAN RESOURCES & RISK MANAGEMENT				
Sr Human Resources Analyst	\$88,804.80	\$121,670.16	\$3,700.20	\$5,069.59
Emergency Response Coordinator	\$97,324.80	\$133,343.76	\$4,055.20	\$5,555.99
Environmental Health & Safety Specialist	\$114,283.92	\$156,578.88	\$4,761.83	\$6,524.12
Assistant Manager of Human Resources & Risk Management	\$137,486.16	\$188,368.08	\$5,728.59	\$7,848.67
Manager of Human Resources & Risk Management	\$170,459.52	\$233,544.96	\$7,102.48	\$9,731.04
ENGINEERING				
Administrative Assistant 1	\$52,226.64	\$71,555.04	\$2,176.11	\$2,981.46
Administrative Assistant 2	\$62,195.76	\$85,213.44	\$2,591.49	\$3,550.56
Senior Administrative Assistant	\$71,429.52	\$97,865.28	\$2,976.23	\$4,077.72
Department Administrator 1	\$74,785.20	\$102,462.24	\$3,116.05	\$4,269.26
Department Administrator 2	\$83,195.28	\$113,984.40	\$3,466.47	\$4,749.35
Construction Inspector 1	\$86,034.96	\$117,875.52	\$3,584.79	\$4,911.48
Construction Inspector 2	\$94,241.04	\$129,118.08	\$3,926.71	\$5,379.92
Assistant Project Manager	\$94,862.40	\$129,969.84	\$3,952.60	\$5,415.41
Associate Project Manager	\$107,094.96	\$146,729.28	\$4,462.29	\$6,113.72
Project Manager	\$125,610.96	\$172,098.00	\$5,233.79	\$7,170.75
Senior Project Manager	\$141,276.24	\$193,560.48	\$5,886.51	\$8,065.02
Manager of Engineering	\$195,895.68	\$268,394.16	\$8,162.32	\$11,183.09
EXTERNAL AFFAIRS				
Management Analyst	\$91,436.88	\$125,276.64	\$3,809.87	\$5,219.86
Manager of External Affairs	\$177,277.92	\$242,886.00	\$7,386.58	\$10,120.25
WATER RESOURCES				
Public Affairs Specialist	\$88,477.20	\$121,221.36	\$3,686.55	\$5,050.89
Water Resource Specialist	\$100,921.20	\$138,270.72	\$4,205.05	\$5,761.28
Senior Water Resource Specialist	\$111,013.68	\$152,098.08	\$4,625.57	\$6,337.42
Senior Communications Specialist	\$97,324.80	\$133,343.76	\$4,055.20	\$5,555.99
Principal Water Resource Specialist	\$131,252.88	\$179,827.44	\$5,468.87	\$7,492.81
Manager of Water Resources	\$177,277.92	\$242,886.00	\$7,386.58	\$10,120.25

CALLEGUAS MWD SALARY SCHEDULE

Effective: July 1, 2024

PROPOSED 2-21-24

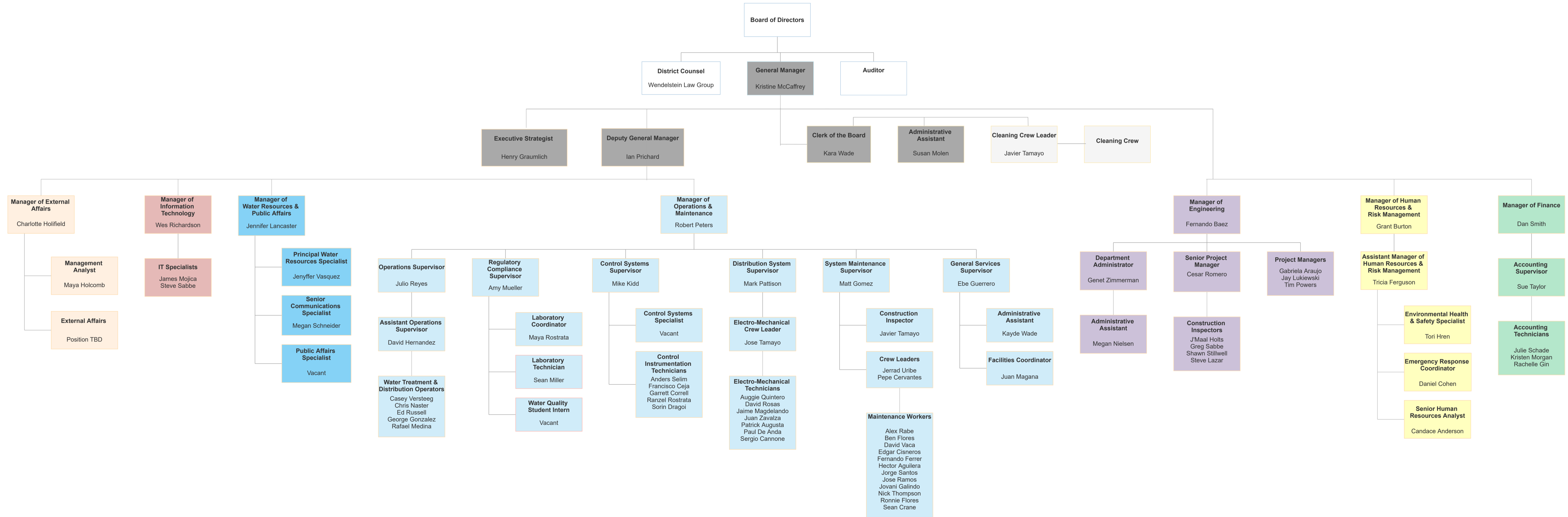
Position	Annual Salary Range		Semi-Monthly Salary Range	
	Minimum	Maximum	Minimum	Maximum
INFORMATION TECHNOLOGY				
IT Specialist 1	\$83,405.52	\$114,272.64	\$3,475.23	\$4,761.36
IT Specialist 2	\$91,746.48	\$125,700.72	\$3,822.77	\$5,237.53
IT Specialist 3	\$106,527.36	\$145,951.44	\$4,438.64	\$6,081.31
Sr IT Specialist	\$119,220.24	\$163,342.08	\$4,967.51	\$6,805.92
Manager of Information Technology	\$177,277.92	\$242,886.00	\$7,386.58	\$10,120.25
OPERATIONS AND MAINTENANCE				
Operations Administration				
Manager of Operations & Maintenance	\$186,006.00	\$254,844.24	\$7,750.25	\$10,618.51
System Maintenance Division				
Maintenance Worker 1	\$56,765.76	\$77,773.68	\$2,365.24	\$3,240.57
Maintenance Worker 2	\$65,392.80	\$89,594.16	\$2,724.70	\$3,733.09
Senior Maintenance Worker	\$77,245.20	\$105,833.04	\$3,218.55	\$4,409.71
Construction Inspector 1	\$86,034.96	\$117,875.52	\$3,584.79	\$4,911.48
Senior Maintenance Crew Leader	\$91,562.64	\$125,448.96	\$3,815.11	\$5,227.04
System Maintenance Supervisor	\$118,479.12	\$162,326.64	\$4,936.63	\$6,763.61
Distribution System Division				
Electro Mechanical Technician 1	\$70,071.84	\$96,004.56	\$2,919.66	\$4,000.19
Electro Mechanical Technician 2	\$79,214.64	\$108,530.88	\$3,300.61	\$4,522.12
Senior Electro Mechanical Technician	\$91,562.64	\$125,448.96	\$3,815.11	\$5,227.04
Distribution Crew Leader	\$98,358.00	\$134,758.80	\$4,098.25	\$5,614.95
Distribution System Supervisor	\$118,479.12	\$162,326.64	\$4,936.63	\$6,763.61
Control System Division				
Instrumentation Technician	\$73,933.92	\$101,295.60	\$3,080.58	\$4,220.65
Senior Instrumentation Technician	\$88,041.12	\$120,623.76	\$3,668.38	\$5,025.99
Control Technician	\$81,575.76	\$111,765.84	\$3,398.99	\$4,656.91
Senior Control Technician	\$95,492.88	\$130,833.60	\$3,978.87	\$5,451.40
Control System Specialist	\$104,995.20	\$143,852.88	\$4,374.80	\$5,993.87
Control System Supervisor	\$119,394.00	\$163,580.16	\$4,974.75	\$6,815.84
Operations Division				
Water Distribution Operator	\$71,708.88	\$98,247.36	\$2,987.87	\$4,093.64
Water Treatment Operator	\$83,829.84	\$114,854.16	\$3,492.91	\$4,785.59
Senior Operator	\$99,312.72	\$136,067.28	\$4,138.03	\$5,669.47
Assistant Operations Supervisor	\$107,094.96	\$146,729.28	\$4,462.29	\$6,113.72
Operations Supervisor	\$124,169.76	\$170,123.28	\$5,173.74	\$7,088.47
Regulatory Compliance Division				
Laboratory Technician	\$78,438.00	\$107,466.72	\$3,268.25	\$4,477.78
Laboratory Coordinator	\$89,320.08	\$122,376.24	\$3,721.67	\$5,099.01
Regulatory Compliance Supervisor	\$129,050.88	\$176,810.64	\$5,377.12	\$7,367.11
General Services Division				
Administrative Assistant 1	\$52,226.64	\$71,555.04	\$2,176.11	\$2,981.46
Administrative Assistant 2	\$62,195.76	\$85,213.44	\$2,591.49	\$3,550.56
Senior Administrative Assistant	\$71,429.52	\$97,865.28	\$2,976.23	\$4,077.72
Facility Coordinator 1	\$60,178.80	\$82,449.84	\$2,507.45	\$3,435.41
Facility Coordinator 2	\$74,274.24	\$101,762.40	\$3,094.76	\$4,240.10
General Services Supervisor	\$118,479.12	\$162,326.64	\$4,936.63	\$6,763.61

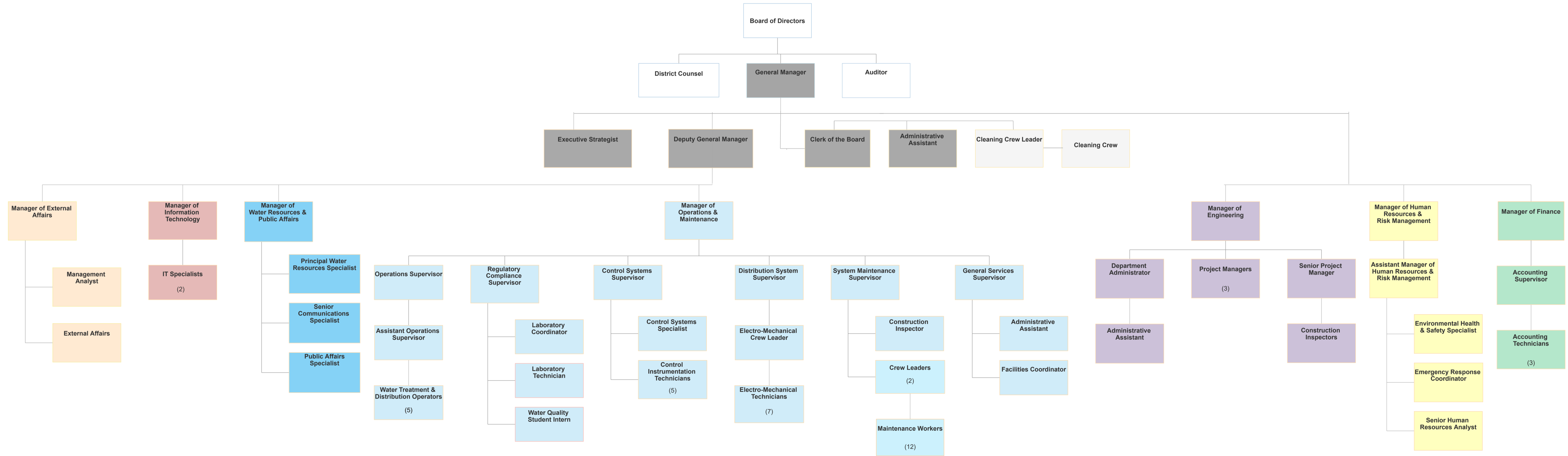
CALLEGUAS MWD SALARY SCHEDULE

Effective: July 1, 2024

PROPOSED 2-21-24

Position	Annual Salary Range		Semi-Monthly Salary Range	
	Minimum	Maximum	Minimum	Maximum
Part-Time Positions (Hourly)				
Cleaning Crew-Crew Leader (Hourly)	\$0.00	\$29.15	\$0.00	\$29.15
Cleaning Crew 2 (Hourly)	\$0.00	\$27.13	\$0.00	\$27.13
Cleaning Crew 1 (Hourly)	\$0.00	\$25.10	\$0.00	\$25.10
Student Intern (Hourly)	\$20.00	\$30.00	\$20.00	\$30.00





SCOTT H. QUADY, PRESIDENT
DIVISION 2

ANDY WATERS, VICE PRESIDENT
DIVISION 3

RAUL AVILA, SECRETARY
DIVISION 1

JACQUELYN MCMILLAN, TREASURER
DIVISION 5

THIBAUT ROBERT, DIRECTOR
DIVISION 4

KRISTINE MCCAFFREY
GENERAL MANAGER



BOARD MEMORANDUM

Date: February 21, 2024
To: Board of Directors
From: Ian Prichard, Deputy General Manager
Subject: Strategic Communications Plan Workshop

Objective: Collectively, develop the District’s vision for external communications to be formalized in a Strategic Communications Plan to support numerous Strategic Objectives in the adopted Strategic Plan.

Recommended Action: None.

Budget Impact: None.

Discussion: In August 2023, the Calleguas Board of Directors adopted the 2023 Strategic Plan, which includes 19 Strategic Objectives, grouped into three Strategic Priorities: Deliver Reliable Service, Improve Resilience, and Provide Regional Leadership. Generally, objectives under “Deliver Reliable Service” focus on the pursuit of excellence in and continuous improvement of the activities Calleguas already performs, so much of the associated communication is internal to Calleguas, our purveyors, and regional partners in the water industry. “Improve Resilience” objectives describe goals for strengthening our ability to respond to shocks, now and in the future, and communication begins to extend outward, both beyond the region, to Metropolitan and the state, as well as beyond the water industry, to emergency response partners, untapped workforce sectors, and the community at large. Finally, objectives under “Provide Regional Leadership” are commitments and aspirations related to positioning Calleguas as a social and political force capable of sharing a convincing vision for a resilient water future with the civic leaders and larger community that can help make it a reality.

Further defining who the District needs to talk to, what we want to say to them, why we want to say those things, and how we’re going to deliver those messages comprise a communications strategy. The intended purpose of this workshop is to provide a space for the Board to discuss and answer those questions.

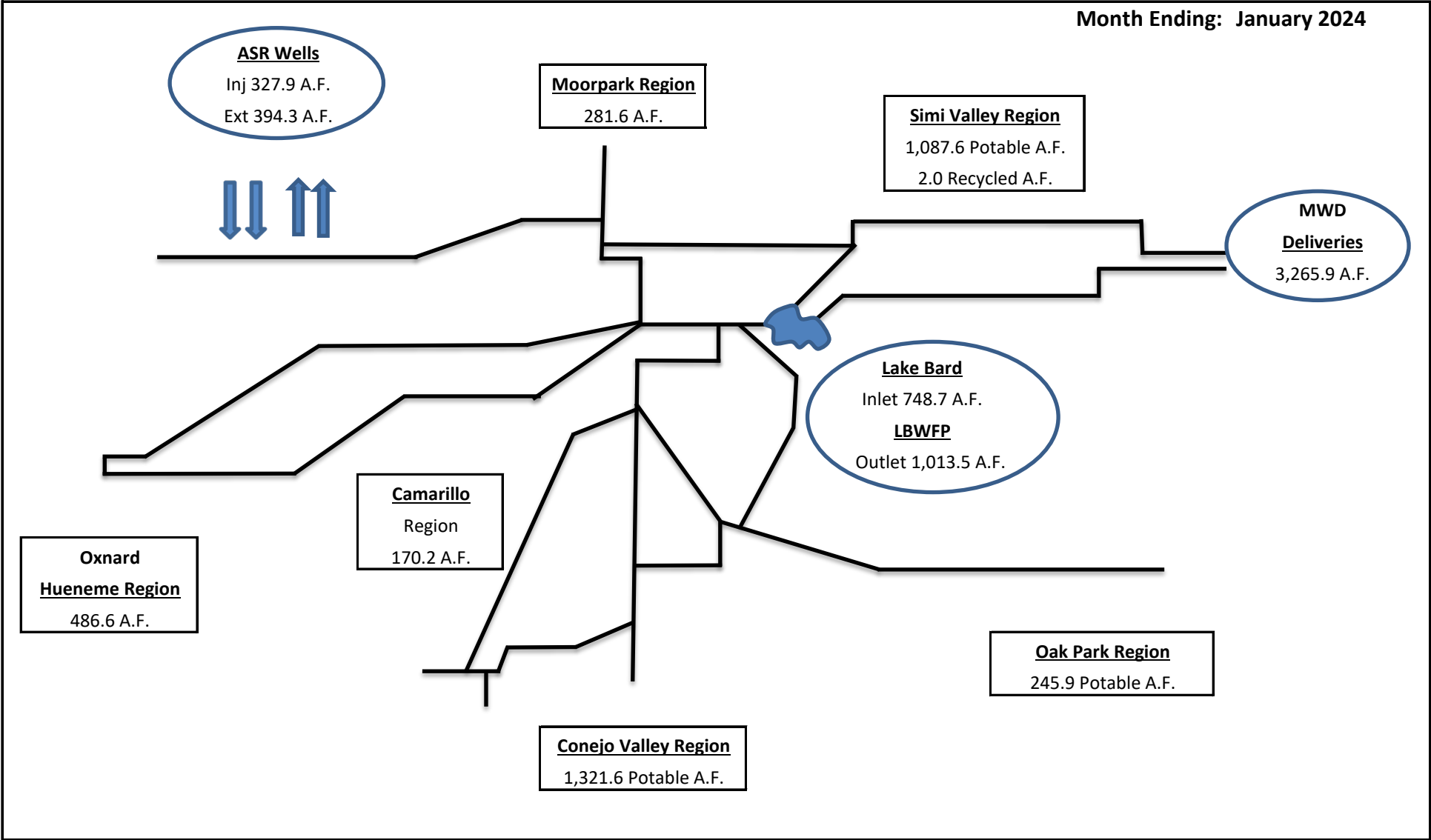
During the workshop, staff will lead the Board through a series of exercises. The first will categorize the wide variety of audiences the District speaks to and interacts with, from our purveyors to the federal government. These can include groups or entities we currently interact with, as well as those we do not, that the Board considers important for strategic purposes.

An opportunity will then be provided for each Director to highlight their key messaging priority: if there was one thing you could share, with any of the various audiences identified in the preceding activity, about the District, about Ventura County water, or about Calleguas's future, what would it be? Finally, staff will lead a discussion about engagement tactics, exploring what modes of communication are best suited to various audience types.

After the workshop and based on the Board's input, staff will develop a draft Strategic Communications Plan that will return to the Board for review, feedback, and eventual adoption. This strategic communications planning effort will also inform the direction of specific campaigns, including current efforts like the Landscape is Change and future projects that may be identified.

**Calleguas Municipal Water District
Water Use and Sales
System Usage by Region**

Month Ending: January 2024



Current Fiscal Year to Date:

42,176.4	A.F. Potable
44.0	A.F. Recycled
469.0	A.F. SMP Brine
-	A.F. SMP Non-Brine

As of Fiscal Year 01/31/23

37,545.1	A.F. Potable
45.1	A.F. Recycled
210.0	A.F. SMP Brine
-	A.F. SMP Non-Brine

As of Fiscal Year 01/31/22

53,694.1	A.F. Potable
36.9	A.F. Recycled

**Calleguas Municipal Water District
Revenues from Water Sales
For the Month of January 2024**

Organization	Water Use Acre Feet	Water Sales	RTS, CRC, Penalties & Pumping Charges	Billing Amount
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Potable Water

Berylwood Heights Mutual Water Co.	-	\$ -	\$ 150.00	\$ 150.00
Brandeis Mutual Water Co.	3.1	5,433.06	944.00	6,377.06
Butler Ranch	-	-	150.00	150.00
California American Water Co	682.7	1,181,124.66	217,715.00	1,398,839.66
Camarillo, City of	103.8	179,553.03	81,072.00	260,625.03
Camrosa Water District	62.9	108,899.45	79,180.00	188,079.45
Crestview Mutual Water Co.	-	-	1,752.00	1,752.00
Ventura Co WWD #38	42.9	74,132.64	19,551.35	93,683.99
Solano Verde Mutual Water	5.3	9,142.47	5,854.00	14,996.47
Oak Park Water Service	98.5	170,366.87	59,001.56	229,368.43
Oxnard, City of	486.6	841,830.07	168,862.00	1,010,692.07
Pleasant Valley Mutual Water Co.	3.5	6,008.93	3,676.00	9,684.93
California Water Service Co.	270.4	467,834.73	147,901.38	615,736.11
Simi Valley, City of	821.9	1,421,928.15	289,826.60	1,711,754.75
Golden State Water	262.6	454,267.98	75,075.00	529,342.98
Thousand Oaks, City of	467.7	809,112.58	149,692.00	958,804.58
Ventura Co WWD #1	281.6	487,129.08	138,078.28	625,207.36
Ventura Co WWD #19	-	-	3,842.00	3,842.00
Potable Total	3,593.5	\$ 6,216,763.70	\$ 1,442,323.17	\$ 7,659,086.87

Potable 2023	3,316.8
Potable 2022	4,868.6

Organization	Water Use Acre Feet	Water Sales	Pumping Charges	Billing Amount
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Recycled Water

Simi Valley, City of (Rec)	2.0	2,811.24	-	2,811.24
Recycled Sales Total	2.0	\$ 2,811.24	\$ -	\$ 2,811.24

Recycled 2023	0.5
Recycled 2022	1.8

**Calleguas Municipal Water District
Revenues from Other Water Sales & SMP
For the Month of January 2024**

Organization	Water Use Acre Feet	Water Sales	RTS, CRC, Penalties & Pumping Charges	Billing Amount
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Construction Water Sales

Environmental Construction		\$	\$	\$
		\$	\$	\$
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
Construction Water Sales Total	-	\$ -	\$ -	\$ -

Organization	Discharge Acre Feet	Water Sales	Const Replacement, Maint Fee & Penalties	Billing Amount
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SMP Brine Discharge

Camrosa	23.9	\$ 16,329.76	\$ 1,082.00	\$ 17,411.76
Oxnard		\$ -	\$ -	\$ -
Camarillo	50.1	\$ 34,290.77	\$ 297.44	\$ 34,588.21
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
Total SMP Discharge	74.0	\$ 50,620.53	\$ 1,379.44	\$ 51,999.97

SMP Brine 2023

SMP Non-Brine Discharge

Camrosa		\$ -	\$ -	\$ -
Oxnard		\$ -	\$ -	\$ -
Camarillo		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -
Total SMP Discharge	-	\$ -	\$ -	\$ -

SMP Non-Brine 2023

Calleguas Municipal Water District
MWD Invoice Reconciliation
For the Month of January 2024

Source-MWD

Metropolitan Delivery		3,265.9	\$ 4,101,970.40
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Sales

Purveyor Sales		3,593.5	\$ 4,513,436.00
Construction Sales		-	-
		-	-
Total Sales Potable Water		3,593.5	\$ 4,513,436.00

Storage

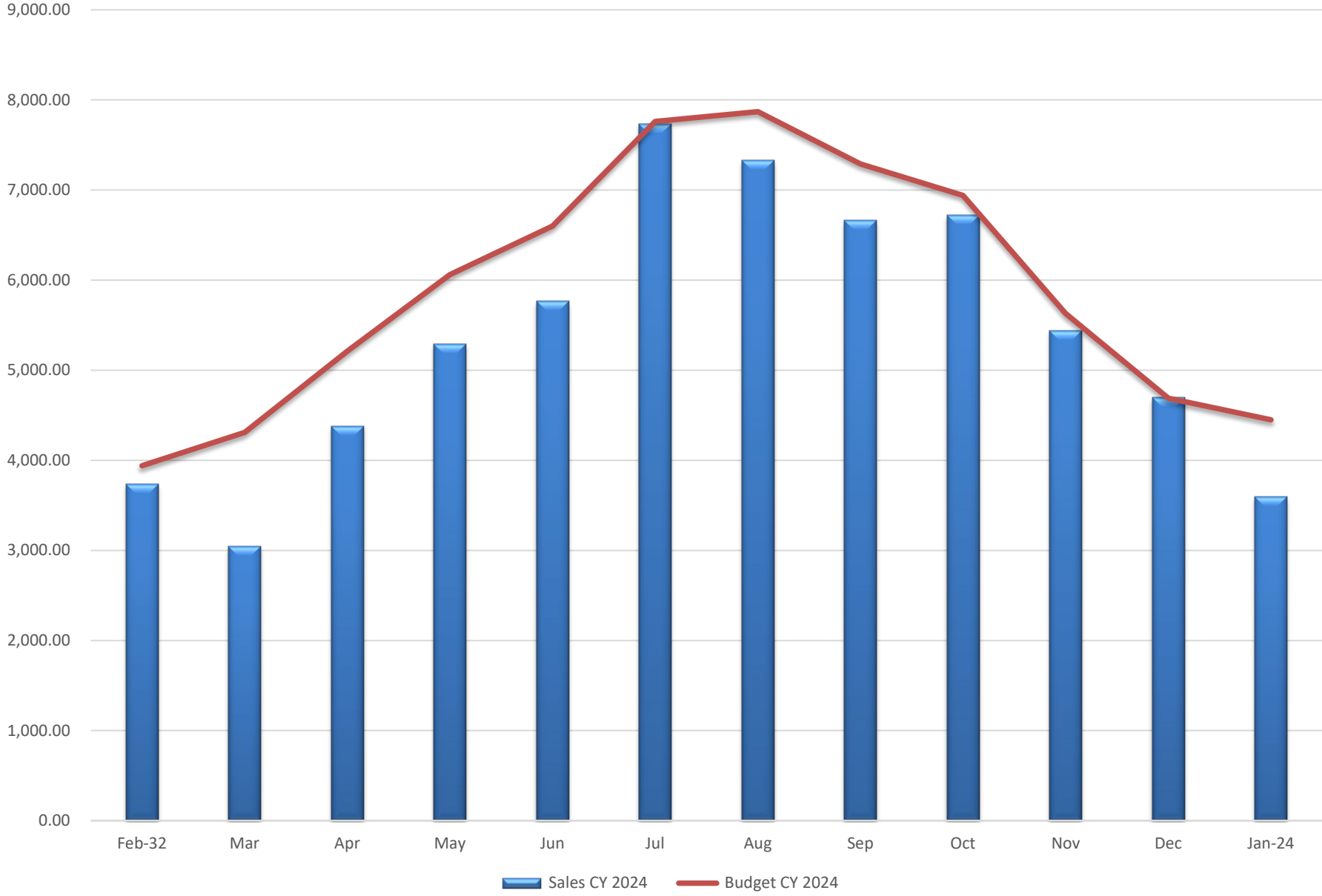
Lake Bard Input (Storage)	748.7	940,367.20
Lake Bard Water Filter Plant Output (Use)	(1,013.5)	(1,272,956.00)
ASR Wells Input (Storage)	327.9	411,842.40
ASR Wells Output (Use)	(394.3)	(495,240.80)
ASR Cyclic Storage @ \$ 992 A.F.		-
ASR Reverse Cyclic Storage - Prepaid		-
Total Storage Activity	(331.2)	(415,987.20)

Total Water Sales & Use	3,262.3	4,097,448.80
Reconciliation Adjustment	3.6	4,521.60
Water Sales per MWD	3,265.9	4,101,970.40

CRC	176,960.00
RTS	725,717.04
LRP	(104,516.00)
Conservation Program Costs	(6,840.33)
Turf Replacement	45,986.00
Tier 2 Surcharge	-
RTS Adjustment for FY 2022/23	

Total MWD Invoice for January 2024 4,939,277.11

Sales vs Budget Last 12 Months



**Calleguas Municipal Water District
Record Of Power Generation
Revenue Summary
Fiscal Year 2023-24**

December 1, 2023 to December 31, 2023

Hours Possible Generating:	3,720
Hours On Line - Generating:	851
Hours Off Line - Flow Conditions:	2,795
Hours Off Line - Maintenance:	0
Hours Off Line - Power Loss:	76

Monthly Revenue - FY 2023-24	
July - 2023	\$ 120,462.53
August	72,072.53
September	94,225.28
October	62,673.90
November	38,439.22
December	21,078.00
January - 2024	
February	
March	
April	
May	
June	
FY 2023-24 Total	\$ 408,951.46

FY 2023-24 Budget 300,000.00

Monthly Revenue - FY 2022-23	
July - 2022	\$ 37,070.98
August	2,062.47
September	164.63
October	753.05
November	(271.09)
December	(152.85)
January - 2023	
February	
March	
April	
May	
June	
FY 2022-23 Total	\$ 39,627.19

ANNUAL REVENUE

FY 2022-23 Total 169,954.19

FY 2021-22 Total 456,746.87

FY 2020-21 Total 673,148.24

**Calleguas Municipal Water District
Record Of Power Generation
Conejo Pump Station
Fiscal Year 2023-24**

December 1, 2023 to December 31, 2023

Hours Possible Generating:	744
Hours On Line - Generating:	0
Hours Off Line - Flow Conditions:	744
Hours Off Line - Maintenance:	0
Hours Off Line - Power Loss:	0

<u>Monthly Revenue - FY 2023-24</u>	<u>Estimated Monthly Cost Savings - FY 2023-24</u>	<u>Monthly Revenue - FY 2022-23</u>	
July - 2023	\$ 3,652.18	July - 2022	\$ 0.00
August	4,894.15	August	0.00
September	2,253.54	September	0.00
October	69.98	October	0.00
November	0.00	November	0.00
December	0.00	December	0.00
January - 2024		January - 2023	0.00
February		February	1.68
March		March	0.00
April		April	0.00
May		May	0.00
June		June	890.68
FY 2023-24 Total	\$ 10,869.85	FY 2022-23 Total	\$ 892.36

<u>ESTIMATED COST SAVINGS</u>	<u>ANNUAL REVENUE</u>		
FY 2022-23 Total	\$ 1,148.00	FY 2022-23 Total	\$ 892.36
FY 2021-22 Total	\$ 19,736.00	FY 2021-22 Total	\$ 7,828.83

**Calleguas Municipal Water District
Record Of Power Generation
East Portal
Fiscal Year 2023-24**

December 1, 2023 to December 31, 2023

Hours Possible Generating:	744
Hours On Line - Generating:	310
Hours Off Line - Flow Conditions:	377
Hours Off Line - Maintenance:	0
Hours Off Line - Power Loss:	58

Monthly Revenue - FY 2023-24	
July - 2023	\$ 91,842.59
August	81,508.92
September	75,779.41
October	46,029.29
November	29,014.78
December	14,452.02
January - 2024	
February	
March	
April	
May	
June	
FY 2023-24 Total	\$ 338,627.01

Monthly Revenue - FY 2022-23	
July - 2022	\$ 23,451.74
August	0.00
September	0.00
October	0.00
November	0.00
December	0.00
January - 2023	0.00
February	0.00
March	0.00
April	6,649.17
May	33,050.31
June	66,214.03
FY 2022-23 Total	\$ 129,365.25

ANNUAL REVENUE	
FY 2021-22 Total	\$ 303,122.01
FY 2020-21 Total	\$ 521,107.83
FY 2019-20 Total	\$ 616,724.23

**Calleguas Municipal Water District
Record Of Power Generation
Santa Rosa
Fiscal Year 2023-24**

December 1, 2023 to December 31, 2023

Hours Possible Generating:	744
Hours On Line - Generating:	2
Hours Off Line - Flow Conditions:	742
Hours Off Line - Maintenance:	0
Hours Off Line - Power Loss:	0

Monthly Revenue - FY 2023-24	
July - 2023	\$ 2,706.07
August	3,011.62
September	1,892.42
October	2,239.12
November	708.17
December	13.29
January - 2024	
February	
March	
April	
May	
June	
FY 2023-24 Total	\$ 10,570.69

Monthly Revenue - FY 2022-23	
July - 2022	\$ 776.98
August	352.99
September	0.00
October	825.30
November	99.94
December	0.00
January - 2023	62.46
February	0.00
March	0.00
April	106.80
May	0.00
June	124.23
FY 2022-23 Total	\$ 2,348.70

ANNUAL REVENUE	
FY 2021-22 Total	\$ 7,598.93
FY 2020-21 Total	\$ 14,115.14
FY 2019-20 Total	\$ 36,264.11

**Calleguas Municipal Water District
Record Of Power Generation
Springville
Fiscal Year 2023-24**

December 1, 2023 to December 31, 2023

Hours Possible Generating:	744
Hours On Line - Generating:	31
Hours Off Line - Flow Conditions:	713
Hours Off Line - Maintenance:	0
Hours Off Line - Power Loss:	0

Monthly Revenue - FY 2023-24		Revenues	Fees	Monthly Revenue - FY 2022-23	
July - 2023	\$ 8,311.68	\$ 8,478.94	\$ (167.26)	July - 2022	\$ 5,579.15
August	(25,904.96)	5,381.35	(31,286.31)	August	1,697.42
September	2,666.76	2,875.23	(208.47)	September	164.63
October	6,199.89	6,736.56	(536.67)	October	(72.25)
November	3,158.60	3,158.60	0.00	November	(371.03)
December	92.18	721.92	(629.74)	December	(214.25)
January - 2024				January - 2023	(167.72)
February				February	(562.22)
March				March	345.70
April				April	940.45
May				May	(234.54)
June				June	2,440.64
FY 2023-24 Total	\$ (5,475.85)	\$ 27,352.60	\$ (32,828.45)	FY 2022-23 Total	\$ 9,545.98

ANNUAL REVENUE

FY 2021-22 Total	\$ 70,145.01
FY 2020-21 Total	\$ 60,788.34
FY 2019-20 Total	\$ 90,265.88

**Calleguas Municipal Water District
Record Of Power Generation
Grandsen Pump Station
Fiscal Year 2023-24**

December 1, 2023 to December 31, 2023

Hours Possible Generating:	744
Hours On Line - Generating:	508
Hours Off Line - Flow Conditions:	219
Hours Off Line - Maintenance:	0
Hours Off Line - Power Loss:	18

Monthly Revenue - FY 2023-24	
July - 2023	\$ 13,950.01
August	8,562.80
September	11,633.15
October	8,135.62
November	5,557.67
December	6,520.51
January - 2024	
February	
March	
April	
May	
June	
FY 2023-24 Total	\$ 54,359.76

Monthly Revenue - FY 2022-23	
July - 2022	\$ 7,263.11
August	12.06
September	0.00
October	0.00
November	0.00
December	61.40
January - 2023	91.10
February	1,356.92
March	6,873.39
April	308.57
May	3,907.17
June	7,928.18
FY 2022-23 Total	\$ 27,801.90

ANNUAL REVENUE	
FY 2021-22 Total	\$ 68,052.09
FY 2020-21 Total	\$ 76,711.53
FY 2019-20 Total	\$ 48,923.13

Calleguas Municipal Water District Cash & Investment Summary January 31, 2024

Account	Balance	Interest Rate
<u>Pooled Investment Accounts</u>		
LAIF	\$ 407,426.67	4.01%
Ventura County Pool	12,560.06	4.26%
Total Pooled Investments	\$ 419,986.73	
<u>Other Investments</u>		
Chandler Asset Management (US Bank)	\$ 169,029,483.27	4.58%
<u>Restricted Investments</u>		
Bank of New York - 2008 Series A	17,204.47	
Wells Fargo Bank - 2010 Series A & B Payment Acct	5,042.48	
US Bank - 2021 Payment Fund	850.75	
US Bank - 2014 Series A Payment Acct	0.09	
US Bank - 2016 Series A Payment Acct	0.98	
Total Restricted Investments	\$ 23,098.77	
Total - All Investments	\$ 169,472,568.77	
Cash Balance	6,750,447.85	
Total Cash and Investments	\$ 176,223,016.62	

Pooled Investment Summary

<u>Ventura County Pool</u>		
Balance as of December 31, 2023	\$	12,560.06
Current Month Activity:		
Interest Paid		-
Transfer to General Fund Checking		-
Balance on Hand as of January 31, 2024	<u>\$</u>	<u>12,560.06</u>

<u>Local Agency Investment Fund (LAIF)</u>		
Balance as of December 31, 2023	\$	397,162.64
Current Month Activity:		
Interest Paid		10,264.03
Transfer to General Fund Checking		-
Balance on Hand as of January 31, 2024	<u>\$</u>	<u>407,426.67</u>

All investments are in conformity with the Investment Policy of Calleguas Municipal Water District.
The cash & investments provide sufficient cash flow liquidity to meet all the estimated expenditures for the next six months.

**Calleguas Municipal Water District
Investment Listing
1/31/2024**

Cusip	Issuer	Amount	Coupon	Maturity Date	Cost	Book Value	Mkt Value	Accrued	S&P Rating	Mkt Yield	Purchase	Mkt Duration	Security Type
91282CDS7	US Treasury	1,500,000.00	1.125	1/15/2025	1,493,378.91	1,497,870.27	1,449,433.50	788.12	AA+	4.773	1.277	0.931	US Treasury
91282CDZ1	US Treasury	3,000,000.00	1.5	2/15/2025	2,903,789.06	2,964,607.79	2,901,915.00	20,788.04	AA+	4.756	2.686	1.005	US Treasury
91282CED9	US Treasury	3,000,000.00	1.75	3/15/2025	2,922,421.88	2,970,167.89	2,906,133.00	20,048.08	AA+	4.645	2.681	1.083	US Treasury
912828XB1	US Treasury	4,000,000.00	2.125	5/15/2025	3,920,468.75	3,966,456.69	3,881,564.00	18,214.29	AA+	4.514	2.811	1.244	US Treasury
91282CEU1	US Treasury	3,100,000.00	2.875	6/15/2025	3,077,078.13	3,082,648.32	3,034,729.50	11,688.53	AA+	4.472	3.297	1.321	US Treasury
91282CAB7	US Treasury	4,000,000.00	0.25	7/31/2025	3,680,468.75	3,853,268.24	3,760,312.00	27.47	AA+	4.423	2.835	1.466	US Treasury
91282CFK2	US Treasury	3,800,000.00	3.5	9/15/2025	3,726,968.75	3,760,042.05	3,748,939.40	50,788.46	AA+	4.365	4.196	1.536	US Treasury
9128285J5	US Treasury	3,650,000.00	3	10/31/2025	3,618,490.23	3,633,602.58	3,570,156.25	27,976.65	AA+	4.311	3.273	1.667	US Treasury
91282CFW6	US Treasury	3,600,000.00	4.5	11/15/2025	3,618,843.75	3,611,382.95	3,611,952.00	34,714.29	AA+	4.302	4.309	1.687	US Treasury
91282CGA3	US Treasury	4,900,000.00	4	12/15/2025	4,836,246.09	4,845,363.06	4,876,455.50	25,704.91	AA+	4.268	4.632	1.776	US Treasury
912828YQ7	US Treasury	4,000,000.00	1.625	10/31/2026	3,738,945.31	3,822,973.89	3,751,408.00	16,607.15	AA+	4.037	3.362	2.632	US Treasury
91282CEF4	US Treasury	4,000,000.00	2.5	3/31/2027	3,698,593.75	3,722,629.34	3,826,252.00	33,879.78	AA+	3.974	4.910	2.974	US Treasury

Investment Type	Code	Total	%	Allowed
Treasury Obligations	US Treasury	58,825,314.45	34.71%	100%
Municipal Securities	Municipal Bonds	-	0.00%	20%
Medium Term Corporate Notes	Corporate	42,313,280.40	24.97%	30%
Federal Agency Bonds	Agency	43,517,469.95	25.68%	100%
Negotiable CD	Negotiable CD	-	0.00%	30%
Supranational	Supranational	5,907,174.30	3.49%	10%
Commercial Paper	Commercial Paper	4,357,500.69	2.57%	25%
Asset Backed Securities	ABS	12,501,044.39	7.38%	15%
Money Market Funds	Money Market Fund	1,607,699.09	0.95%	20%
Investment Cash	Cash	-	0.00%	20%
	LAIF	407,426.67	0.24%	15%
	VC Pool	12,560.06	0.01%	15%
	Restricted Inv	23,098.77	0.01%	
		<u>169,472,568.77</u>	<u>100.00%</u>	

**Summary Report for
The Metropolitan Water District of Southern California
Board Meeting
February 13, 2024**

CONSENT CALENDAR OTHER ITEMS - ACTION

Approved Committee Assignments. **(Agenda Item 6C)**

Director Pressman was appointed as Chair of the Ethics, Organization, and Personnel Committee.

Director Gualtieri was appointed as a member of the following:

- Engineering, Operations, and Technology Committee
- Finance, Audit, Insurance, and Real Property Committee
- Subcommittee on Long-Term Regional Planning Processes and Business Modeling
- Subcommittee on Pure Water Southern California and Regional Conveyance

CONSENT CALENDAR ITEMS - ACTION

Authorized an increase of \$4,340,000 to an existing agreement with Pure Technologies U.S. Inc. for a new amount not to exceed \$4,410,000 to furnish and monitor an AFO system for the Foothill Feeder. **(Agenda Item 7-1)**

Awarded a \$7,842,856 construction contract to Power Engineering Construction Co. to install a new floating wave attenuator and to refurbish and move the existing attenuator to another location at the DVL East Marina. **(Agenda Item 7-2)**

Authorized an agreement with Stantec Consulting Services Inc. in an amount not to exceed \$1 million for preliminary design to rehabilitate the sedimentation basins solids removal systems at the Joseph Jensen and Henry J. Mills Water Treatment Plants. **(Agenda Item 7-3)**

Awarded a procurement contract to Electric Machinery Company – A WEG Group in an amount not to exceed \$544,501 to furnish a brushless motor exciter system for Gene Pumping Plant Unit No. 1. **(Agenda Item 7-4)**

Awarded a \$2,375,700 contract to J.F. Shea Construction Inc. for construction of a hazardous waste handling and storage facility at the La Verne site. **(Agenda Item 7-5)**

Authorized amendments to the Power System Operation Services Agreement and Scheduling and Trading Services Agreement, both with the Arizona Electric Power Cooperative, related to the termination and credit services provisions of those agreements. **(Agenda Item 7-6)**

Approved an adjustment to Metropolitan's Member Agency Administered Program to allow member agencies to use up to 50 percent of their allocated funds under the flexible, non-documented water savings category; agencies with allocations less than \$50,000 are able to use 100 percent of their Member Agency Administered Program allocation for flexible, non-documented water savings projects/programs. **(Agenda Item 7-7)**

Agenda Item 7-8 (ITEM MOVED FROM CONSENT TO ACTION ITEM 8-3)

Agenda Item 7-9 was withdrawn

Approved amendments to the Metropolitan Water District Administrative Code to modify the structure and duties of various committees. **(Agenda Item 7-10)**

Approved: (1) changes to the Metropolitan Water District 457(b) and 401(k) deferred compensation plans to establish an investment committee and adopt investment committee bylaws; and (2) amendments necessary to conform the plans and the Metropolitan Administrative Code to the proposed changes, current law, practices, and regulations. **(Agenda Item 7-11)**

Reviewed and considered the State of California, Department of Transportation's mitigated negative declaration and authorized the General Manager to grant a permanent easement to the State of California, Department of Transportation for water pipeline purposes on Metropolitan fee-owned property in the County of Riverside, and identified as Assessor Parcel Numbers 713-021-024 and 713-021-02. **(Agenda Item 7-12)**

Set a public hearing on March 12, 2024, regarding the proposed water rates and charges for calendar years 2025 and 2026 necessary to meet the revenue requirements for fiscal years 2024/25 and 2025/26. **(Agenda Item 7-13)**

Approved Metropolitan's annual membership in Center for Energy Advancement through Technological Innovation and annual dues payment of \$27,300 for the Transmission Planning and Operations interest group. **(Agenda Item 7-14)**

OTHER BOARD ACTION ITEMS

Authorized increase in change order authority for three contracts to conduct urgent rehabilitation of prestressed concrete cylinder pipe on the Allen-McColloch Pipeline, as follows:

(a) Authorized an increase in change order authority of \$12 million to Contract 2002 with Northwest Pipe Company; (b) Authorized an increase in change order authority of \$10.5 million to Contract 2026 with J.F. Shea Construction Inc.; and (c) Authorized an increase in change order authority of \$2 million to Contract 2088 with Structural Preservation Systems.

(Agenda Item 8-1)

Update on labor negotiations.

(Agenda Item 8-2) (Heard in Closed Session-No Action Taken)

Authorized the General Manager to secure one-year water transfers and water exchanges with various water districts for up to \$50 million from Water Supply Program and State Water Project budgets for such supplies and to secure storage and conveyance agreements with the Department of Water Resources and various water districts to facilitate these transfers and exchanges; and grant final decision-making authority to the General Manager subject to the terms set forth in this letter. **(Agenda Item 8-3)**

THIS INFORMATION SHOULD NOT BE CONSIDERED THE OFFICIAL MINUTES OF THE MEETING.

All current month materials, and materials after July 1, 2021 are available on the public website here: <https://mwdh2o.legistar.com/Calendar.aspx>

This database contains archives from the year 1928 to June 30, 2021:
<https://bda.mwdh2o.com/Pages/Default.aspx>

Upcoming Meetings

This table includes meetings that can be attended by all Board members.

In order to ensure Brown Act compliance, a majority of members should not discuss Calleguas specific issues at meetings other than designated Calleguas Board Meetings.

AWA Water Issues	Tues. 02/20, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
Calleguas Board Meeting (Strategic Communications Workshop)	Wed. 02/21, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
Calleguas Purveyor Meeting	Thu. 02/22, 10:00 a.m.	2100 Olsen Road, Thousand Oaks IN PERSON ONLY
AWA CCWUC*	Wed. 02/28 11:30 a.m.	The Orchid Professional Building 816 Camarillo Springs Rd. IN PERSON ONLY
Calleguas Board Meeting	Wed. 03/06, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
AWA Water Issues	Tues. 03/19, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
Calleguas Board Meeting	Wed. 03/20, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
AWA-WaterWise*	Thu. 03/21, 8:00 a.m.	1701 Lombard Street, Oxnard Hybrid Event
AWA CCWUC*	Wed. 03/27 11:30 a.m.	The Orchid Professional Building 816 Camarillo Springs Rd. IN PERSON ONLY
Calleguas Purveyor Meeting	Thu. 03/28, 10:00 a.m.	2100 Olsen Road, Thousand Oaks IN PERSON ONLY
Calleguas Board Meeting	Wed. 04/03, 4:00 p.m.	2100 Olsen Road, Thousand Oaks Hybrid Event
ACWA Legislative Symposium*	Wed. 04/10, 1:00 p.m.	SAFE Credit Union Convention Center, K Street, Sacramento IN PERSON ONLY

* Reservations required. Contact Kara if you would like to attend.

Response to CAMP4Water@mwdh2o.com

February 9, 2024

Calleguas Municipal Water District Response to Proposed Evaluative Criteria

Thank you for the opportunity to submit comments on CAMP4W “Climate Decision-Making Framework: Evaluative Criteria and Time-Bound Targets” materials discussed at the January 18, 2024 CAMP4W Task Force meeting for consideration at the CAMP4W Task Force meeting of February 29, 2024

1. Project-Specific Decision Making in Real Time. *How will the decision-making framework and time-bound targets be applied over time as additional information is developed and conditions evolve?*

Discussion: In the January 18, 2024 Subcommittee memo, “Climate Decision-Making Framework: Evaluative Criteria and Time-Bound Targets,” Figures 1 and 2 on page 6 illustrate an iterative process for decision making where projects advance in-step with an evaluation of how they relate to the time-bound targets. Ideally, theory and practice would be identical. In reality, they are different. The information and value of projects will be developing even as the urgency for making financial commitments without full evaluative information will be necessary. This is the essence of “wicked problems,” the urgent necessity to act in evolving situations without complete information.

In addition to the climate and demand checkpoints in Figure 2, we continue to operate in a dynamic institutional environment where decisions and negotiations among the Colorado Basin States and decisions in the Bay-Delta will continue to change the value of projects in meeting time-bound targets. To adapt to these realities of the project, financial, and negotiating decisions that Metropolitan will be facing; we suggest a less complicated decision-making framework that would help inform decisions without unnecessarily closing off options to adapt to evolving conditions.

2. New Business Model. *How does Metropolitan see decision making about reliability investments advancing in conjunction with a business model that will equitably align who decides, who benefits, and who pays for those investments?*

Discussion: In the context of the proposed budget and financial situation, Metropolitan’s General Manager has observed that the new business model discussions cannot wait for the conclusion of the CAMP4W process. Given the major investments that will be necessary to address water reliability and resilience under climate change, clarity on how the new business model will balance decision making, reliability/resilience benefits, and appropriate distribution of costs needs to be better integrated into the decision-making process. Implicit in the concept of “We are one” and “No one left behind” is the equity promise that decision making will not facilitate member agencies advancing their own interests at the expense of others.

Thank you for your consideration of these comments on behalf of Calleguas Municipal Water District.

Henry Graumlich
Associate General Manager, Water Policy & Strategy
Calleguas Municipal Water District